

**MONMOUTHSHIRE COUNTY COUNCIL  
REPORT**

**SUBJECT:** Application to waiver the fee for a charitable, non-commercial event(s) for The Hood Memorial Hall

**DIRECTORATE:** Social Care, Safeguarding & Health

**MEETING:** Licensing and Regulatory Committee

**Date to be considered:** 14<sup>th</sup> September 2021

**DIVISION/WARDS AFFECTED:** Devauden

**1. PURPOSE:**

- 1.1 To consider the waiver of fees for future applications submitted by The Hood Memorial Hall Committee, for day block street trading consent at The Hood Memorial Hall.

**2. RECOMMENDATION(S):**

It is recommended that:-

- 2.1 Members consider the waiver of fees for future applications submitted by The Hood Memorial Hall Committee for day block street trading consents. The waiver of the fees will be on the provision that all events are of a non-commercial nature.

**3. KEY ISSUES**

- 3.1 An application was received on 27<sup>th</sup> August 2021 for a day block street trading consent from Mr Timothy Walker, on behalf of The Hood Memorial Hall Committee. The application was for a day block street trading consent at the Devauden Village Fete for stalls on 4<sup>th</sup> September 2021.
- 3.2 The applicant on submitting the application referred to in 3.1 above, further requested by e-mail on 27<sup>th</sup> August 2021 the fee be waived for this event stating "All proceeds from the fete will go towards raising funds for the Hood Memorial Hall which is a registered charity (registration number 524336 at the Charity Commission).. " (attached as Appendix A)
- 3.3 Item 9 of the Street Trading Policy adopted by this Authority on 9<sup>th</sup> April 2016 states:-
- A fee will not be required for fetes, carnivals and similar charitable and non-commercial events in certain exceptional circumstances, and at the approval of the Licensing and Regulatory Committee. In such circumstances, each application will be treated on its own merit.
- 3.4 The request was made to waiver the fees for an event on the 4<sup>th</sup> September 2021, and as such was unable to go before a hearing at a full Licensing and Regulatory Committee for a decision as the full Committee would not sit until 14<sup>th</sup> September 2021.

- 3.5 As such, an urgent request was made by the Licensing Section to the Chair of the Licensing and Regulatory Committee on 1<sup>st</sup> September 2021, to decide whether the fee should be waived. The request was made following consultation of the application, of which no responses against the grant of the consent were received. The Chair, on behalf of the Licensing and Regulatory Committee agreed to waive the fee by e-mail on 1<sup>st</sup> September 2021, and the consent has been duly processed. (attached as Appendix B)
- 3.6 The Hood Memorial Hall Committee, hold a similar events throughout the year at The Hood Memorial Hall. The report requests Members consider the waiver of fees for all future events organised by The Hood Memorial Hall Committee, who run non-commercial charitable events. The waiver will be on the provision that the nature of the events do not change and are of a non-commercial nature.
- 3.7 The Hood Memorial Hall, will still be required to apply for a consent for each event and the Licensing Section will request they confirm the event on each application processed is of a similar nature.
- 3.8 If Members approve the waiver of fees as mentioned in 3.5 above for future events, the Licensing Section will assess each application made for a consent and if there is any element of doubt as to the nature of the event the matter will be deferred to the Licensing and Regulatory Committee for a decision.

#### **4. REASONS**

- 4.1 To determine the application to waiver the fee for future charitable, non-commercial events for day block street trading events for The Hood Memorial Hall, Devauden

#### **5. RESOURCE IMPLICATIONS**

- 5.1 All Licensing fees and charges are recovered on a cost recovery basis.

#### **6. CONSULTEES:**

Nil

#### **7. BACKGROUND PAPERS:**

Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 Part III  
Monmouthshire Street Trading Policy, approved 9<sup>th</sup> February 2016

#### **8. AUTHOR:**

Taylor Watts  
Licensing Officer

#### **CONTACT DETAILS:**

Tel: 07773 644801  
Email: [licensing@monmouthshire.gov.uk](mailto:licensing@monmouthshire.gov.uk)